

CHANGE OF CONTRACTOR HOLD HARMLESS

RE: Property located at (address and legal description)\_\_\_\_\_

To whom it may concern:

As legal owner of subject property, I request the cancellation of permit number (in full)  
\_\_\_\_\_, issued to (name of previous permit holder)

\_\_\_\_\_  
(mailing address)\_\_\_\_\_

on (date)\_\_\_\_\_ for the following reason:\_\_\_\_\_

I no longer authorize the previous permit holder to proceed with the work covered by the permit.  
**I hereby apply as owner-builder [F.S.489.103(7) as defined] , or authorize (new contractor)**

\_\_\_\_\_ to apply for such permits to construct or complete the construction at subject property.

I, owner, agree to hold the City of Miami Beach Building Department, its agents and authorized personnel, harmless and relieve them from any responsibility or liability for any legal action or damage, cost or expense (including attorney’s fees) resulting from the cancellation of the existing permit or the issuance of a new permit. In the event there has been a change of ownership of the property, the new owner assumes the responsibility for notifying the previous owner of his or her intent to transfer the permit.

Very truly yours:

OWNER

\_\_\_\_\_  
**Signature of owner**

State of Florida County of Miami-Dade  
The person whose signature is above, deposes that he/she is the legal owner of the above property.

SWORN TO AND SUBSCRIBED  
Before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_

By:\_\_\_\_\_

**Print name of person signing as owner**

\_\_\_\_\_  
**Notary signature**

**Notary seal:**

Personally known to me: \_\_\_\_\_  
Or produced identification: \_\_\_\_\_  
Type of identification produced: \_\_\_\_\_

I, the new contractor, agree to hold the City of Miami Beach Building Department, its agents and authorized personnel, harmless and relieve them from any responsibility or liability for any legal action or damage, cost or expense (including attorney's fee) resulting from the cancellation of the existing permit or the issuance of a new permit. I, the new contractor, furthermore assume responsibility for the entire scope of the permitted work, specifically all work completed and work to be completed. I, the new contractor, further assume responsibility for the correction, if required, of work performed under the permit for which I am requesting cancellation. In the event there has been a change of ownership of the property, the new owner assumes the responsibility for notifying the previous owner of his or her intent to transfer the permit.

Contractor (either new sub-contractor-if it is a stand alone permit- or the General Contractor- if the sub permit is attached to a master permit)

\_\_\_\_\_  
**Signature of qualifier**

State of Florida County of Miami-Dade

The person whose signature is above, deposes that he/she is the qualifier for the prime contractor

SWORN TO AND SUBSCRIBED

Before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_

By:\_\_\_\_\_

**Print name of person signing as qualifier**

\_\_\_\_\_  
**Notary Signature**

**Notary seal:**

Personally known to me: \_\_\_\_\_

Or produced identification: \_\_\_\_\_

Type of identification produced: \_\_\_\_\_

\_\_\_\_\_